

The Mining and Materials Processing Institute of Japan
Detailed Provisions

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Chapter 1 General Provisions

(General Provisions)

Article 1

1. The administration of the Mining and Materials Processing Institute of Japan (hereinafter abbreviated and referred to as the “MMIJ”) shall be executed in accordance with these Detailed Provisions in addition to the provisions of the Articles of Incorporation.

Chapter 2 Branches

(Branches)

Article 2

1. Branches shall be established for the purpose of carrying out the activities which are appropriate to the region for businesses prescribed in Article 4 of the Articles of Incorporation and to achieve the purpose of the MMIJ.
2. The Branches of the MMIJ shall be: the Hokkaido Branch of the Mining and Materials Processing Institute of Japan (hereinafter referred to as the “Hokkaido Branch”); the Tohoku Branch of the Mining and Materials Processing Institute of Japan (hereinafter the “Tohoku Branch”), the Kanto Branch of the Mining and Materials Processing Institute of Japan (hereinafter the “Kanto Branch”); the Kansai Branch of the Mining and Materials Processing Institute of Japan (hereinafter the “Kansai Branch”) and; the Kyushu Branch of the Mining and Materials Processing

Institute of Japan (hereinafter the “Kyushu Branch”).

3. The regions belonging to each Branch shall be as listed below:
 - (1) Hokkaido Branch (Hokkaido);
 - (2) Tohoku Branch (Aomori prefecture, Akita prefecture, Iwate prefecture, Yamagata prefecture, Miyagi prefecture and Fukushima prefecture);
 - (3) Kanto Branch (Tokyo, Kanagawa prefecture, Chiba prefecture, Saitama prefecture, Ibaraki prefecture, Gunma prefecture, Tochigi prefecture, Niigata prefecture, Shizuoka prefecture, Yamanashi prefecture and Nagano prefecture);
 - (4) Kansai Branch (Aichi prefecture, Gifu prefecture, Toyama prefecture, Ishikawa prefecture, Mie prefecture, Kyoto prefecture, Osaka prefecture, Fukui prefecture, Shiga prefecture, Wakayama prefecture, Nara prefecture, Hyogo prefecture, Okayama prefecture, Hiroshima prefecture, Yamaguchi prefecture , Tottori prefecture, Shimane prefecture, Kagawa prefecture, Ehime prefecture, Tokushima prefecture and Kochi prefecture);
 - (5) Kyushu Branch (Fukuoka prefecture, Saga prefecture, Nagasaki prefecture, Kumamoto prefecture, Oita prefecture, Miyazaki prefecture, Kagoshima prefecture and Okinawa prefecture).
4. Each Branch shall have a Branch Director who is an Executive Director.
5. Each Branch shall have a Substitute Director to provide for a vacancy in the Branch Director position.
6. Directors other than those elected from among the candidates of the branch shall not be precluded from also serving as a Substitute Director for the branch.
7. Business Plans and Budgets of Revenue and Expenditure of each Branch shall be prepared by the Branch Director and shall be approved by the Council Meeting held by the day preceding the commencement of each Business Year, along with the Business Plans and Budgets of Revenue and Expenditure of the MMIJ.
8. Business Reports and Statements of Revenue and Expenditure of each Branch shall be prepared by its Branch Director and shall be approved by the Council Meeting to be held promptly after the end of each Business Year, along with the Business Reports and Statements of Revenue and Expenditure of the MMIJ.
9. A Business Year of the MMIJ and each Branch shall commence on the same day and end on the same day.
10. Provisions for other matters related to the organization and administration of the Branches shall be prescribed separately.

Chapter 3 Members

(Application for Admission)

Article 3

1. A person wishing to become a Member of the MMIJ shall fill in the specified matters in the separately prescribed Admission Application Form, and submit the form with the recommendation of a Regular Member.

(Decision of Admission)

Article 4

1. When an application for admission is received, the Council shall decide whether or not to approve the admission in accordance with the admission criteria set forth in paragraphs 4 and 5 of Articles 7 of the Articles of Incorporation and notify the applicant of the decision.

(Payment of Admission Fee, etc.)

Article 5

1. A person who is admitted to the MMIJ shall, as a general rule, pay an admission fee and a membership fee, which is separately prescribed based on the number of months from the month in which the person is admitted until December of that year.

(Change of Membership Type)

Article 6

1. When a Member intends to change his/her membership type, the Member shall make a request to that effect in writing and shall obtain the approval of the Council. If a Student Member is no longer a student, the Student Member shall become a Regular Member.

(Withdrawal)

Article 7

1. When a Member intends to withdraw from the MMIJ, the Member shall make a request to that effect in writing.

(Admission Fee)

Article 8

1. Admission fee of the MMIJ shall be as listed below:

- (1) Regular Member: 2,000 yen;
- (2) Student Member: 2,000 yen;
- (3) Supporting Member: Free.

(Membership Fee)

Article 9

1. Membership fee of the MMIJ shall be as listed below:
 - (1) Regular Member: 10,000 yen per year;
 - (2) Student Member: 4,800 yen per year;
 - (3) Supporting Member: At least one unit per year (one unit: 50,000 yen).

(Payment of Membership Fee)

Article 10

1. A Member shall pay his/her membership fee for the period of January to December of each year before the end of December of the preceding year.
2. When a Member has changed the type of his/her membership, the Member shall pay the membership fee for the type of membership after the change, starting from the year after such change is made.

(Exemption of Membership Fee)

Article 11

1. When a Regular Member has paid his/her membership fee in full for 45 years, when a person who had been a Regular Member for 20 years or more has reached 65 years of age and has prepaid a membership fee for 6 years at one time, or when a Regular Member has prepaid a membership fee for 20 years at one time, such a Member becomes a Lifetime Member and shall be exempted from the payment of subsequent membership fee.
2. The period of enrollment and payment of membership fee as an Ordinary Member (Individual Member) prescribed in the old Articles of Incorporation shall be included in the period of enrollment and payment of membership fee as a Regular Member.
3. An Honorary Member shall be exempted from the payment of membership fee.

Chapter 4 Delegates

(Reelection of Delegates)

Article 12

1. Approximately one half of the Delegates shall be reelected each year.
2. The number of Delegates to be reelected in a Business Year shall be determined at the Council Meeting, after deliberation by the Election Management Committee.
3. Procedures for the election of Delegates shall be separately prescribed.

(Announcement of Delegates)

Article 13

1. The Election Management Committee shall announce the names of all Delegates through publication in journals and other means and shall report the names to the General Assembly.

Chapter 5 Directors

(Candidates for Directors)

Article 14

1. Candidates for Directors shall be, in addition to the candidates for the next President and the next Vice Presidents, five director candidates elected by Branches, three Director candidates elected by Department Committees, five Director candidates elected by Supporting Members or related organizations, up to ten candidates for Directors responsible for specific affairs of the Council (hereinafter referred to as "Specific Affairs Directors") including vice-presidents who are not candidates for the next president, and Director candidates nominated by Regular Members to the Election Management Committee. The method for the election shall be separately prescribed.
2. In the case of Director candidates elected by Supporting Members or related organizations, up to five persons other than Regular Members may be elected.

(Appointment of Directors)

Article 15

1. Directors shall be appointed by the resolution of the General Assembly.
2. The resolution in the preceding paragraph shall be made for each candidate and the

candidates approved by a majority of the valid votes shall be appointed.

3. The quorum for directors to be appointed shall be determined by the resolution of the General Assembly within the range of 15 or more and not more than 25 as prescribed in Article 26 of the Articles of Incorporation.
4. If the total number of candidates for Directors exceeds the quorum prescribed in the preceding paragraph, Directors shall be appointed from among the candidates approved by a majority vote, in descending order of the number of votes received until the quorum is reached.

(Selection of President, Vice Presidents and Executive Directors)

Article 16

1. After the end of a Meeting of the General Assembly, a Council Meeting shall be held as soon as practicable by the Directors appointed at said Meeting of the General Assembly to select the President, who shall be the Representative Director, and the Vice Presidents.
2. Five Directors elected by Branches, three Directors appointed by Department Committees, Specific Affairs Directors, and several Directors as needed shall be selected as Executive Directors at a Council Meeting.
3. As needed, one of the Executive Directors may be selected as Managing Director at a Council Meeting.

(Resignation of Directors)

Article 17

1. When a Director intends to resign during his/her term, he/she shall give notice to the President in writing and shall be required to obtain the approval of the Council.

(Division of Duties of Executive Directors)

Article 18

1. Executive Directors shall be separately assigned to the duties listed below:
 - (1) General affairs, public relations and the secretariat;
 - (2) Financial affairs;
 - (3) Members;
 - (4) Branches;
 - (5) Department Committees;
 - (6) Business planning and operations;
 - (7) Events and meetings;

- (8) Editing and publications;
- (9) Commendation and scholarship;
- (10) International exchange;
- (11) Education and human resource development;
- (12) Standardization;
- (13) Other.

(Announcement of Directors, etc.)

Article 19

1. The President shall announce the names of all Directors including the President, Vice Presidents, Managing Director and Executive Directors and all Auditors together with the division of duties of the Directors through publication in the Journal of the MMIJ and other means.

Chapter 6 Election Management

(Election Management Committee)

Article 20

1. An Election Management Committee shall be established to conduct and manage the election of Delegates and Director candidates in a fair manner.
2. The President shall, upon approval of the Council, commission a Committee Chairperson and two or more Committee Members from among the Regular Members other than Directors or Auditors.
3. The term of the Committee Chairperson and the Committee Members shall be one year and they shall not be precluded from being reappointed.

Chapter 7 Journal and Member Registry

(Journal)

Article 21

1. The MMIJ shall publish a journal at least four times each year and shall distribute, free of charge, one copy each to Regular Members, Student Members and Honorary Members and the number of copies corresponding to the units of membership fee paid in the case of Supporting Members.

(Member Registry)

Article 22

Deleted.

Chapter 8 Committees

Section 1 Department Committees

(Department Committees)

Article 23

1. Department Committees may be established to conduct activities corresponding to specific specialized areas of the business prescribed in Article 4 of the Articles of Incorporation and for the achievement of the purpose of the MMIJ and the advancement of science and technology in said specific specialized areas.
2. Procedures for the establishment of a Department Committee shall be separately prescribed.
3. A period of establishment shall not be set for a Department Committee as a general rule.
4. Each Department Committee shall belong to one of the Department Committee Groups, which are separately prescribed.
5. Each Department Committee Group shall have a Department Committee Group Controlling Director who is an Executive Director.
6. Each Department Committee Group shall have a Substitute Director to provide for a vacancy in the position of the Department Committee Group Controlling Director.
7. Directors other than those appointed from among the candidates of a Department Committee Group shall not be precluded from also serving as a Substitute Director of said Department Committee Group.
8. The Business Plans and Budgets of Revenue and Expenditure of each Department Committee Group, based on the Business Plans and Budgets of Revenue and Expenditure of each Department Committee, shall be prepared by the Department Committee Group Controlling Director and shall be approved at a Council Meeting to be held by the day preceding the commencement of each Business Year, together with the Business Plans and Budgets of Revenue and Expenditure of the MMIJ.
9. The Business Reports and Statements of Revenue and Expenditure of each Department Committee Group, based on the Business Reports and Statements of

Revenue and Expenditure of each Department Committee, shall be prepared by the Department Committee Group Controlling Director and shall be approved at a Council Meeting to be held promptly after the end of each Business Year, together with the Business Reports and Statements of Revenue and Expenditure.

10. A Business Year of the MMIJ and the Department Committees and Department Committee Groups shall commence on the same day and end on the same day.
11. Provisions for other matters related to the administration of the Department Committees shall be prescribed separately.

Section 2 Permanent Committees

(Type)

Article 24

1. Permanent Committees listed below shall be established to plan and implement the business of the MMIJ:
 - (1) Planning Committee;
 - (2) Finance Committee;
 - (3) Business Committee;
 - (4) Editorial and Publishing Committee;
 - (5) International Exchange Committee;
 - (6) Commendation and Scholarship Committee;
 - (7) Member and Advertisement Committee;
 - (8) Human Resource Development Committee.

(Planning Committee)

Article 25

1. The Planning Committee shall have jurisdiction over the business operations related to the administration and business planning of the MMIJ, with an eye to the future.

(Finance Committee)

Article 26

1. The Finance Committee shall have jurisdiction over the business operations related to the overall strengthening of the financial state of the MMIJ.

(Business Committee)

Article 27

1. The Business Committee shall have jurisdiction over the business operations related to the planning and implementation of the business of the MMIJ and over the coordination of business among the MMIJ, Department Committees and Branches.

(Editorial and Publishing Committee)

Article 28

1. The Editorial and Publishing Committee shall have jurisdiction over the matters related to publication including the publishing of all publications of the MMIJ and copyright.
2. An Editorial Committee shall be established to undertake the editing and publishing of the Journal of the MMIJ.

(International Exchange Committee)

Article 29

1. The International Exchange Committee shall have jurisdiction over the business operations related to the international exchange of the MMIJ.

(Commendation and Scholarship Committee)

Article 30

1. The Commendation and Scholarship Committee shall have jurisdiction over the operations related to the selection of the recipients of commendations and scholarships from the MMIJ.

(Member and Advertisement Committee)

Article 31

1. The Member and Advertisement Committee shall have jurisdiction over the business operations for the expansion of member base and the promotion of advertisements in the Journal of the MMIJ, etc.

(Human Resource Development Committee)

Article 32

1. The Human Resource Development Committee shall have jurisdiction over the business operations related to education and development of human resources in the area of mining and materials processing.

(Committee Chairperson and Committee Members)

Article 33

1. The position of the Committee Chairperson of each Permanent Committee shall be assumed by an Executive Director as a general rule.
2. The Committee Chairperson and Committee Members shall be commissioned by the President upon approval of the Council.
3. The term of the Committee Chairperson and Committee Members shall be one year and the Chairperson and the Members shall not be precluded from being reappointed.
4. The Committee Chairperson shall report to the Council on the status of the execution of business operations.

Section 3 Extraordinary Committees

(Extraordinary Committees)

Article 34

1. Extraordinary Committees shall be established or abolished by proposal of a Director, upon approval of the Council.
2. A period of establishment shall be set for each Extraordinary Committee as a general rule. However, the period of establishment shall not be precluded from being extended.
3. The position of the Committee Chairperson of each Extraordinary Committee shall be assumed by an Executive Director as a general rule.
4. The Committee Chairperson and the Committee Members of each Extraordinary Committee shall be commissioned by the President upon approval of the Council.
5. The term of the Committee Chairperson and the Committee Members of each Extraordinary Committee shall be the period of establishment of said Committee.
6. The Committee Chairperson shall report to the Council on the status of the execution of business operations.

Section 4 Research Committees

(Research Committees)

Article 35

1. Research Committees shall be planned by Department Committees, Branches or Regular Members, and shall be established upon approval by the Council.

(Committee Chairperson and Committee Members)

Article 36

1. The Committee Members of each Research Committee shall be commissioned by the President upon approval by the Council.
2. The Committee Chairperson of each Research Committee shall be elected by mutual voting of the Committee Members and commissioned by the President upon approval by the Council.

Chapter 9 Auxiliary Provisions

(Revision or Abolition of Detailed Provisions)

Article 37

1. The revision or abolition of the Detailed Provisions shall be effected by the resolution of the Council.

(Provisions for Implementation)

Article 38

1. The matters necessary for the implementation of these Detailed Provisions shall be separately prescribed by resolution of the Council.

Supplementary Rules

1. These Amended Detailed Provisions shall come into force on and after October 25, 2012.